

Changing your bottleless filter: For videos and more info, go to [bottleless.com/support](http://bottleless.com/support)



**Find your filter**

Your filter may be mounted to the back of your cooler or under the sink...



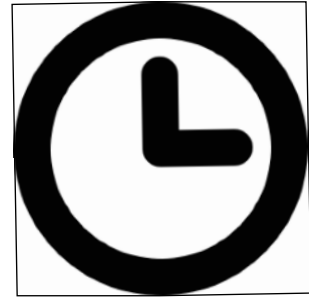
**Find your filter**

...or the filter may be inside the cooler. If you don't know how to open the cooler, please visit [bottleless.com/support](http://bottleless.com/support)



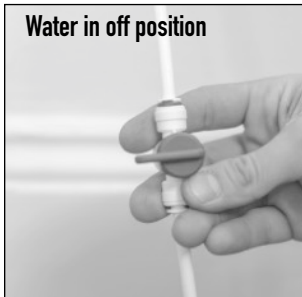
**You'll need a bucket or a trashcan**

The only tool you'll need (in most instances) is a bucket or a trashcan



**You'll need 10-15 minutes**

Changing your filter should only take 10-15 minutes time.



**Water in off position**

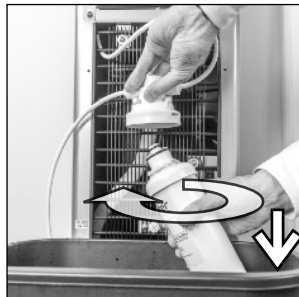
**1. Turn the water off**

Locate the water shut off valve. It may be behind the cooler or under the closest sink. Turn water off.



**2. Drain cold water**

Using a bucket or trashcan, drain the water from the cold faucet.



**3. Remove Filter**

Move trash can or bucket under the filter to catch drips. While holding the filter head, rotate the filter in a clockwise direction. Then, pull filter down away from



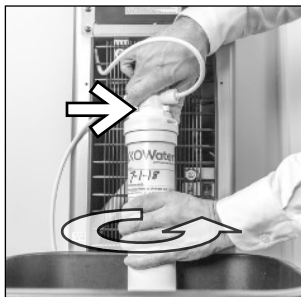
**4. Write today's date on the new filter**

The filter should be changed every 6 months. To be sure of this, write today's date on the filter label.



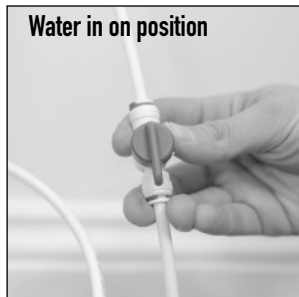
**5. Insert filter into to filter head**

Push filter up into filter head by rotating it around until it "fits". Then, push all the way up.



**6. Rotate filter until it stops**

While holding the filter head, rotate the filter in a counter clockwise direction until it stops.



**Water in on position**

**7. Turn water on**

Turn water on by rotating valve so that it is parallel with the waterway and see if the cooler is working.



**8. flush filter**

Place bucket or trash can under cold faucet. Drain about 2-3 gal. of water into bucket to flush any carbon fines that can come loose during shipping. Allow the water 20-30 minutes to cool back down. That's it! Enjoy!